

**Saint David's Episcopal  
Post Office Box 2714  
Friday Harbor WA 98250**

## **Plan for In-person Gatherings at St. David's Church**

5/10/2021

### **The Plan**

- The plan laid out below will be used by the congregation of St. David's in the reopening of the Sanctuary. It will also be applied to the use of the Parish Hall.

### **General COVID Control and Mitigation Requirements**

- COVID-19 signs and safety procedures will be posted inside and outside church buildings.
- There will be a COVID Wellness Supervisor (WS) at all events. It shall be the responsibility of the WS to ensure that all persons in their gathering are following these guidelines. All persons serving as a WS will be trained to carry out the protocol in this plan.
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- When people arrive, they will check with WS, who will take their temperature, require them to sanitise their hands and respond to the **Contact and Questionnaire Information Summary**. All persons must wear a mask.
- The WS will fill out the Contact and Questionnaire Information for each gathering. The information will be kept for a minimum of 14 days.
- All persons must maintain a social distance of six feet. Wherever people stand in line, markings will be placed to show 6 ft distancing. Persons from the same household may stand together.
- WS will ask any person who refuses to comply to leave. If said person refuses to leave, the service in progress will be ended and all persons present will be asked to leave. The building will be closed.

### **What is our Personal Protective Equipment (PPE) Plan?**

- All persons must bring their own PPE.
- Face coverings (masks) must be worn at all times.
- There will be extra masks available.

### **How will we Ensure On-location Physical Distancing?**

- All persons must maintain a six foot distance in all directions from other persons. Persons of the same household may sit/stand next to each other.
- There will be markers indicating 6ft distances in locations in which persons stand or sit.

- The WS will direct persons on the protocol for seating and participation in worship.

### **How Will We Ensure Appropriate Sanitation?**

- Hand sanitizer will be available at entryway.
- Disinfectants will be available. All frequently touched surfaces will be sanitized after gatherings.
- Tissues and trash receptacles will be available near locations in which persons will be seated.
- Soap and running water are available in Sacristy and restrooms.
- Safe hygiene signs will be posted.
- Church buildings will be deep cleaned between services.

### **Symptom Monitoring and Incident Reporting if Necessary**

- People are reminded to prescreen their health before arriving, and stay at home if they have experienced any symptoms or have a temperature of 100.4 or higher.
- Anyone who has knowingly been in close contact with someone diagnosed or tested positive with COVID 19 must self-quarantine for 2 weeks.
- Any person experiencing symptoms or testing positive for COVID 19 within two weeks of attending St. David's Church shall immediately notify the clergy or the WS. The church will notify the San Juan County Health Department and anyone who had been at St. David's for the service or event that the person attended.

### **What is Our Exposure Response Procedure?**

- If COVID 19 is suspected, such person will be required to leave the premises. Clergy or WS will contact San Juan County Health Department. If the person is tested positive the church building will be closed for 14 days and deep cleaned.

### **The Protocols**

#### **Reopening The Sanctuary - Service will be streamed for those unable to attend**

- Wellness Supervisor (WS) at the front entrance screens all worshipers
- Takes and records no contact temperature
- Asks health questions (screening questionnaire attached)
- Confirms contact information (form attached)
- WS wears mask and stands behind table
- Contact information retained for two weeks after each service
- All persons must wear masks
- Hand sanitizer must be used at entry
- Sanctuary chairs are placed at 6ft radial distance.

- Family groups living in the same household may request chairs together
- Maximum sanctuary capacity 50% occupancy (phase 3)
- Outside doors and windows open for better circulation (until we get new vent system installed)
- The WS will guide people to exit, starting with the back row.

### **Service instructions**

- Service bulletins provided should be discarded or taken home
- Attendees must maintain a six foot distance when speaking to one another before or after the service.
- The passing of the peace will be no touch ,such as a nod or bow.
- No singing. A soloist may sing with a certified singing mask
- Instrumentalists may remove mask only during performance
- No passing of plate. There will be offertory stations.

### **Protocol for Restroom Use**

- Restroom is located in parish hall (undercroft)
- There are two single use restrooms
- Maintain 6 ft distance while waiting to use restroom
- Avoid touching surfaces unnecessarily. There will be signage with protocol for wiping restroom prior to leaving and cleaning materials provided. Waste disposal will be at exit of restroom.

### **Protocol for Holy Eucharist and Holy Baptism**

- All protocols for Sunday worship must be followed.
- The protocols for Holy Eucharist as set forth by the Bishop of Olympia will be followed.
- The Protocol for Baptism as set forth by the Bishop of Olympia will be followed.

### **Protocols for Gathering Outside**

- The protocols for worship and restroom apply.

### **Children in Church**

- Children will follow the same guidelines as adults.
- Children 2 and under do not need to wear a mask.